

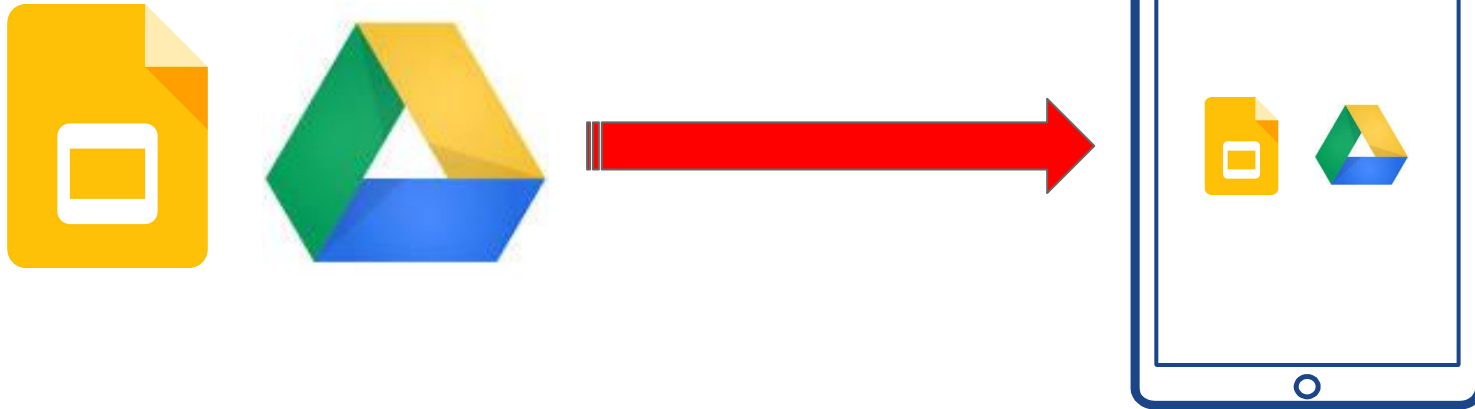
CREATE A SLIDE TEMPLATE FOR STUDENTS USING IPADS

Laura Collins | STAO TEL Project 2017



DOWNLOAD THE GOOGLE SLIDES AND DRIVE APP

Go to <https://goo.gl/XTbgvf> to download the Google Slide App
Then go to <https://goo.gl/7XFy7Z> to download the Google Drive App. Remember - they must be installed on all iPads

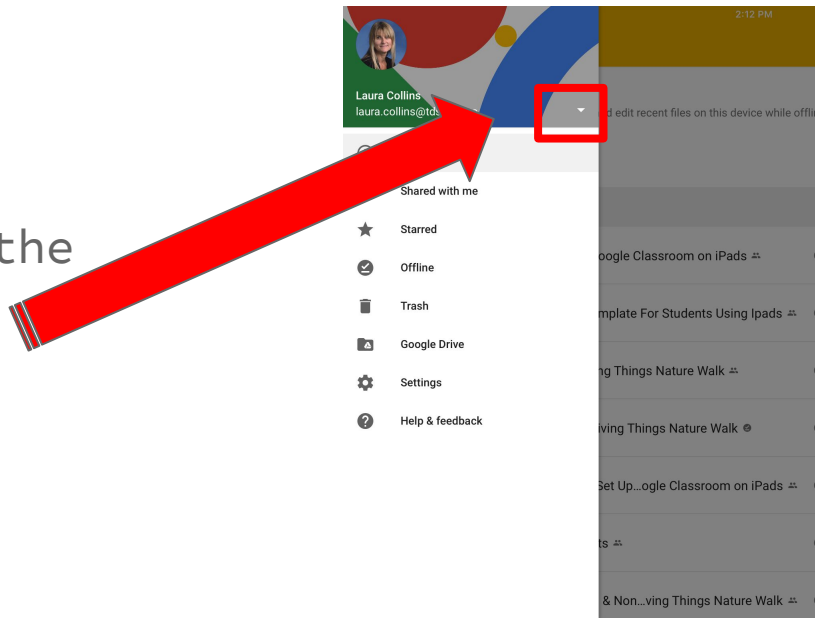


ENSURE YOU ARE SIGNED INTO YOUR GSUITE FOR EDU ACCOUNT

1. Click the hamburger menu on the top left hand corner in the Slide App

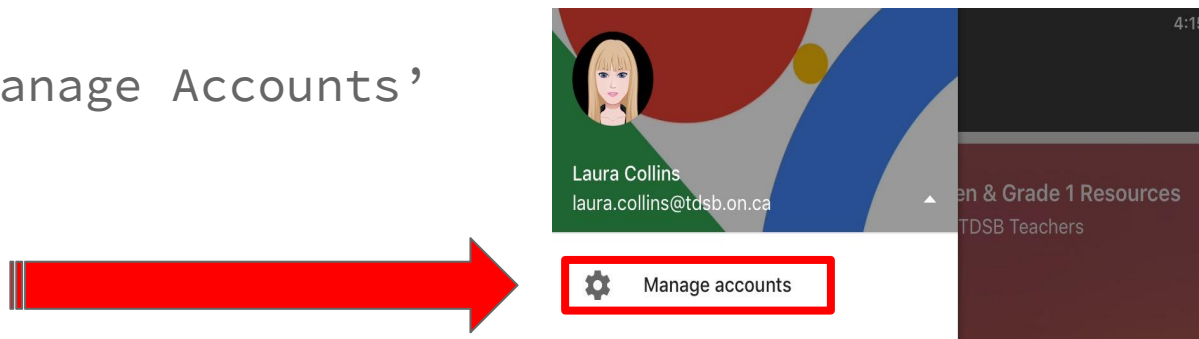


2. Click on on the ↓ to open the 'Manage Accounts' Setting



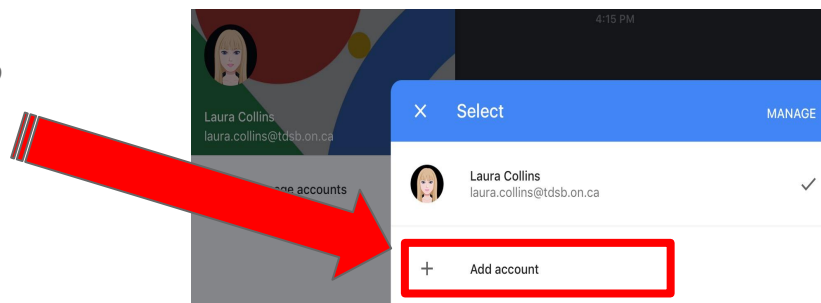
ENSURE YOU ARE SIGNED INTO YOUR GSUITE FOR EDU ACCOUNT

1. Click on 'Manage Accounts'



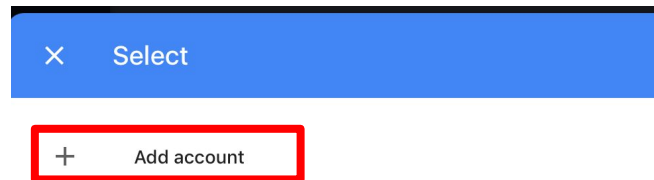
2. Click on + 'Add Account'

*Check with your district regarding login information

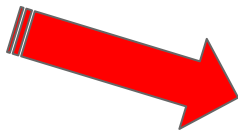


ENSURE YOU ARE SIGNED INTO YOUR GSUITE FOR EDU ACCOUNT

1. Click on 'Add Account'

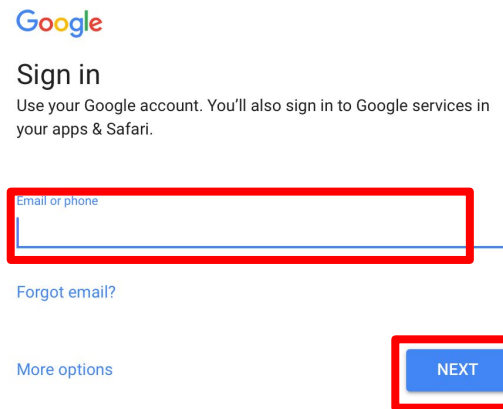


2. Enter account information



3. click 'next'

*Check with your district
regarding login information

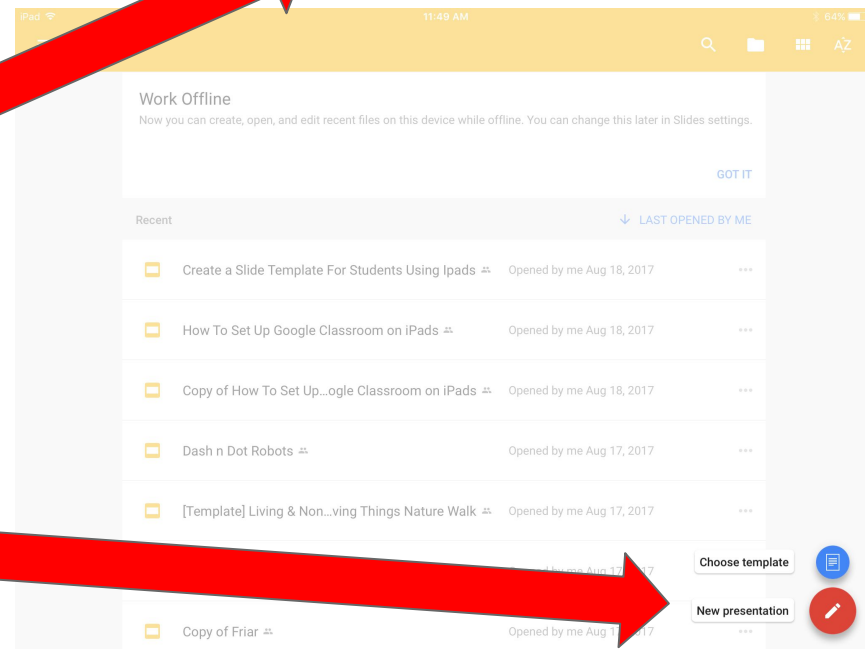
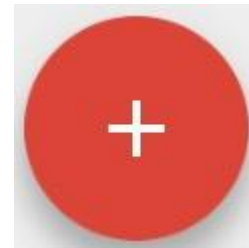


CREATE A NEW SLIDE

1. Open the Google Slide app

2. Click the red + in the bottom right hand corner

3. Select New Presentation



GIVE THE PRESENTATION A TITLE

1. Enter the Title for your presentation in the 'untitled presentation' section

2. Suggested title: Living and Non-Living Things Nature Walk

New Presentation

Please enter a name for your new presentation

Untitled presentation

CANCEL

CREATE

New Presentation

Please enter a name for your new presentation

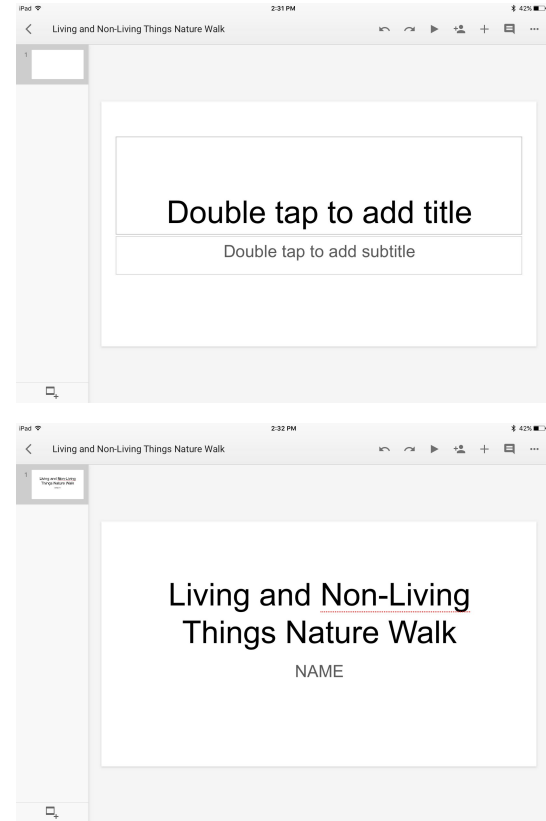
Living and Non-Living Things Nature Walk

CANCEL

CREATE

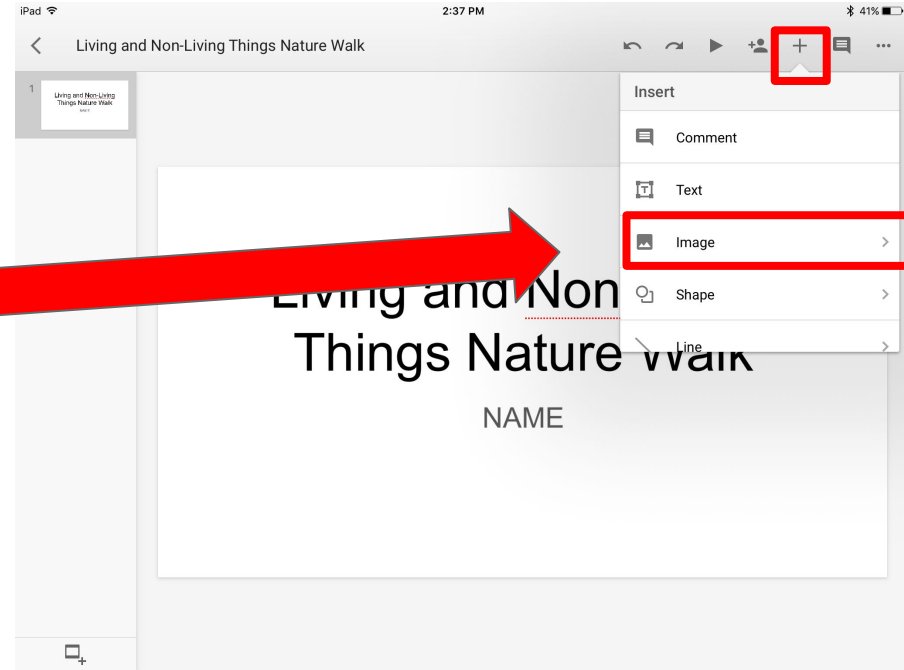
ADD TITLE TO THE PRESENTATION

1. Double tap to enter the presentation title
2. Name the Slide: Living and Non-Living Things Nature Walk
3. Double tap to enter subtitle.
4. Enter Name for subtitle



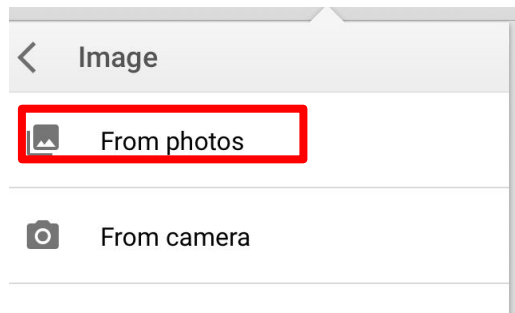
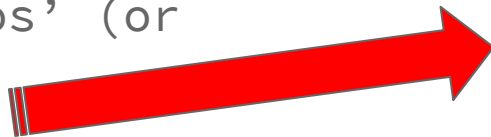
ADD IMAGE TO TITLE PAGE (OPTIONAL)

1. Click the + icon in the top right hand corner
2. Select 'image'

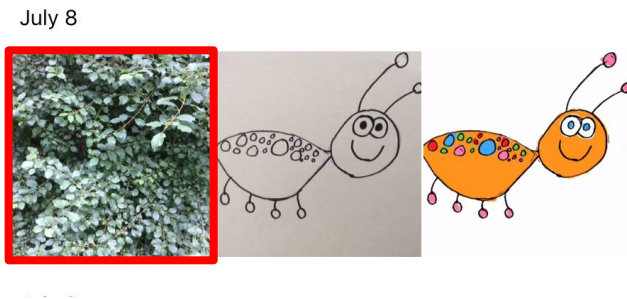
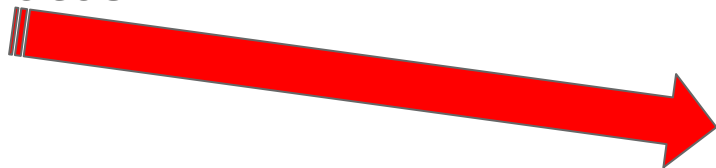


ADD IMAGE TO TITLE PAGE (OPTIONAL)

1. Select 'from photos' (or from camera)

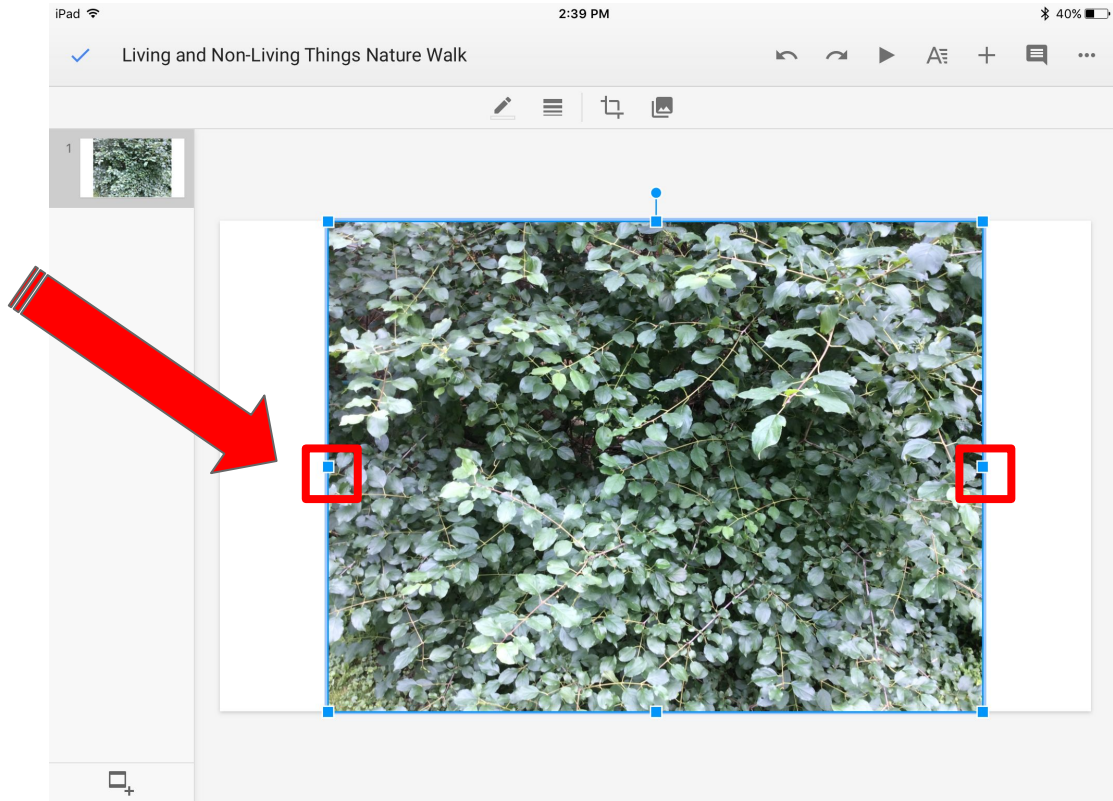


2. Select your image from your photos



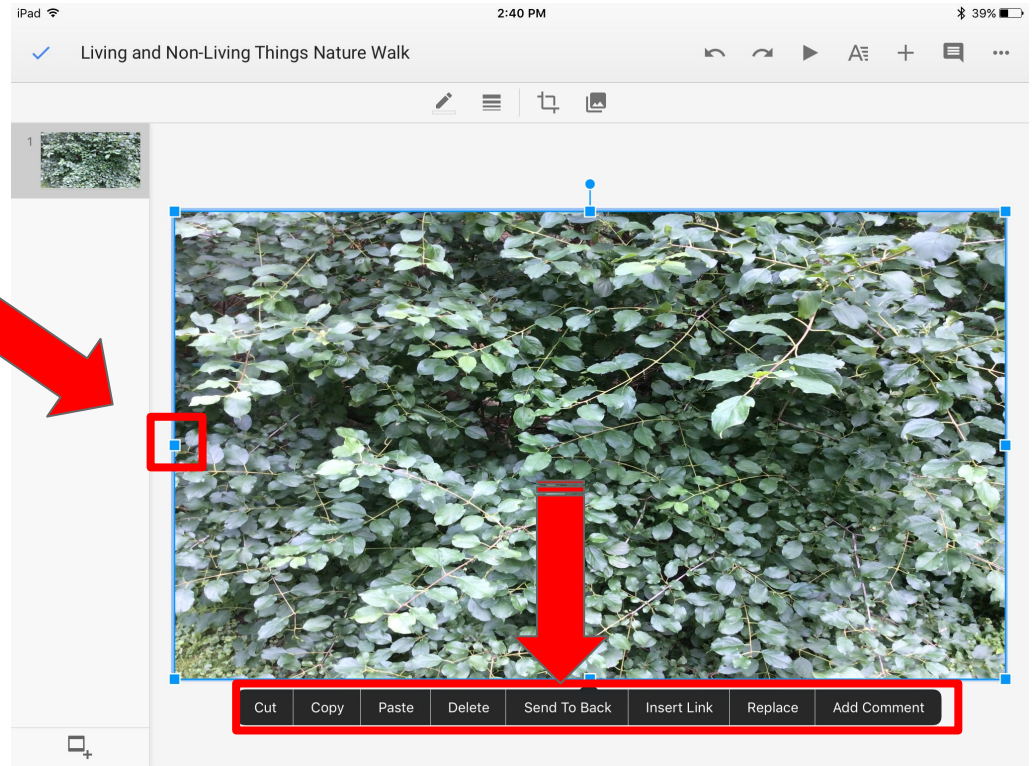
PLACE IMAGE ON SLIDE TITLE PAGE

1. Use the blue dots to stretch out your image if you would like to use as your background (only for the first slide)



ORDER IMAGE TO BACK

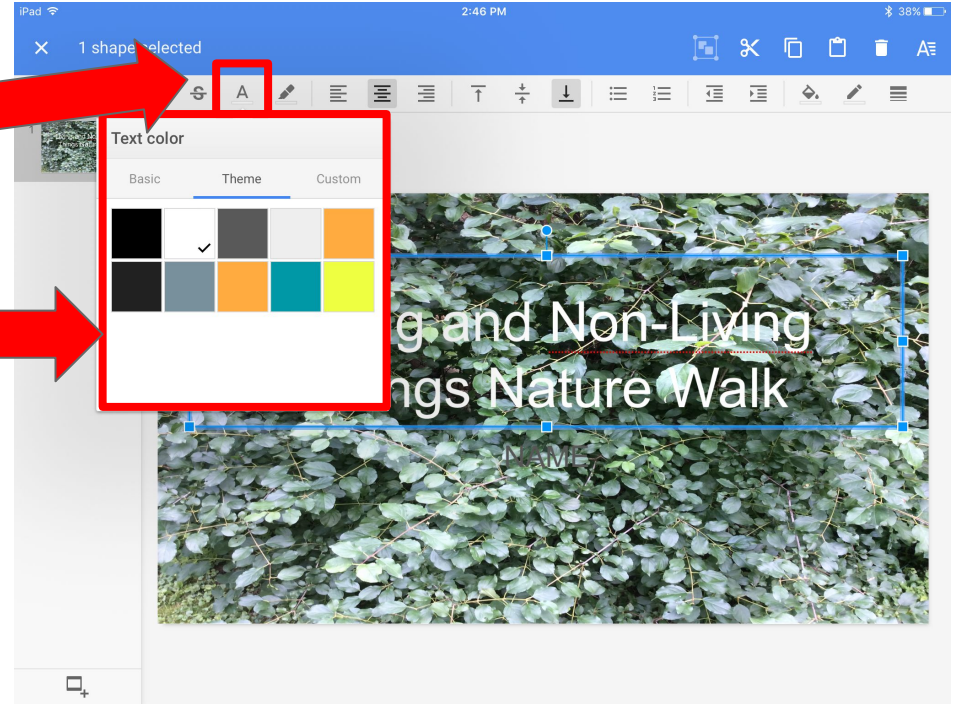
1. Click image to select (you will know that the image has been selected when the blue outline appears)
2. Select 'Move To Back' from the bottom black menu



CHANGE FONT COLOUR

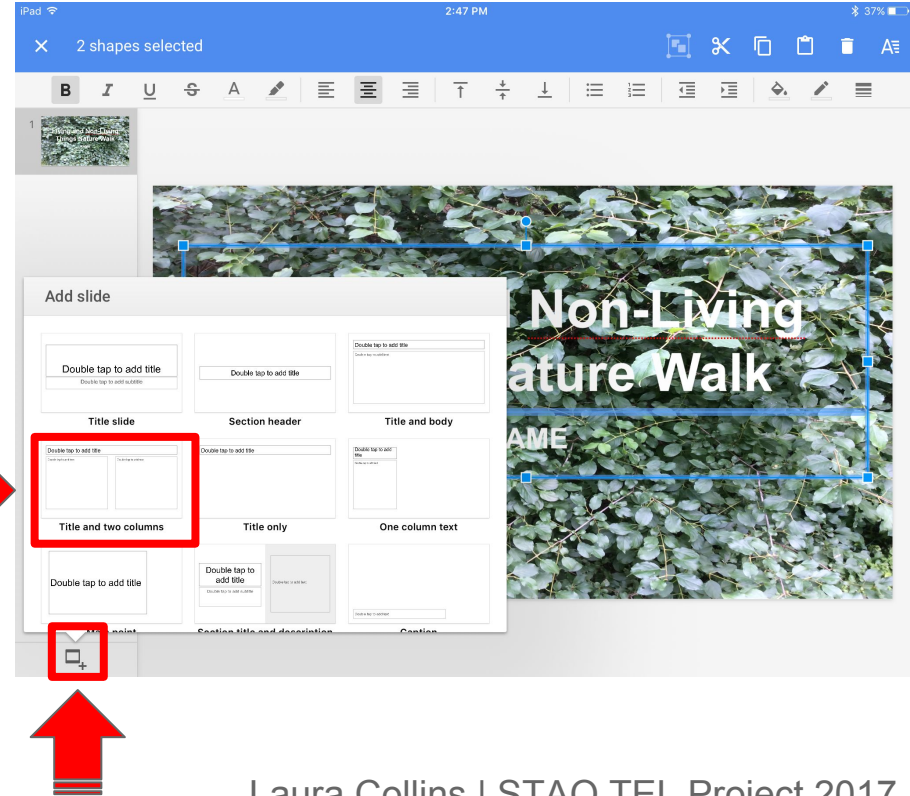
1. Click on the text box and select 'A'

2. Select the font colour



ADD NEW SLIDE

1. Click on the + slide icon in the bottom left hand corner
2. Select your slide type:
Title and Two columns
3. Add another slide the same as in step 2

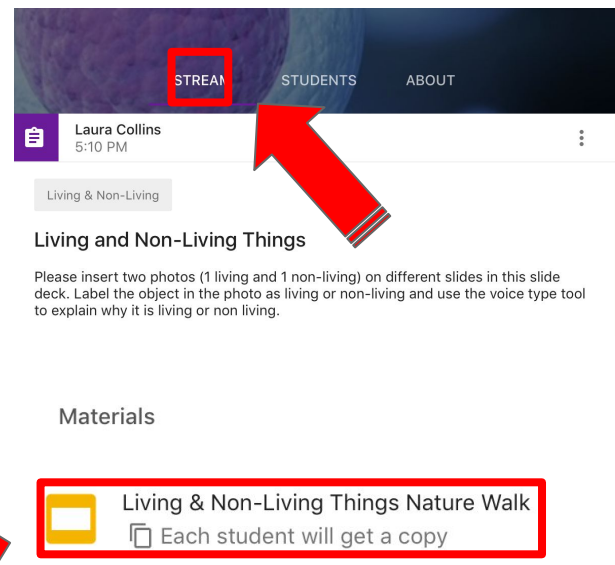


YOUR GOOGLE SLIDE TEMPLATE IS NOW READY TO BE POSTED IN
GOOGLE CLASSROOM AS AN ASSIGNMENT FOR STUDENTS TO
WORK ON



STUDENT ASSIGNMENT INSTRUCTIONS AFTER THE ASSIGNMENT HAS BEEN POSTED IN GOOGLE CLASSROOM BY THE TEACHER:

1. Students logon to Google classroom using their own GSuite for Education login (See district for further details)
2. Students view the assignment in the stream section
3. Students click the assignment and then select the Google Slide to open the template



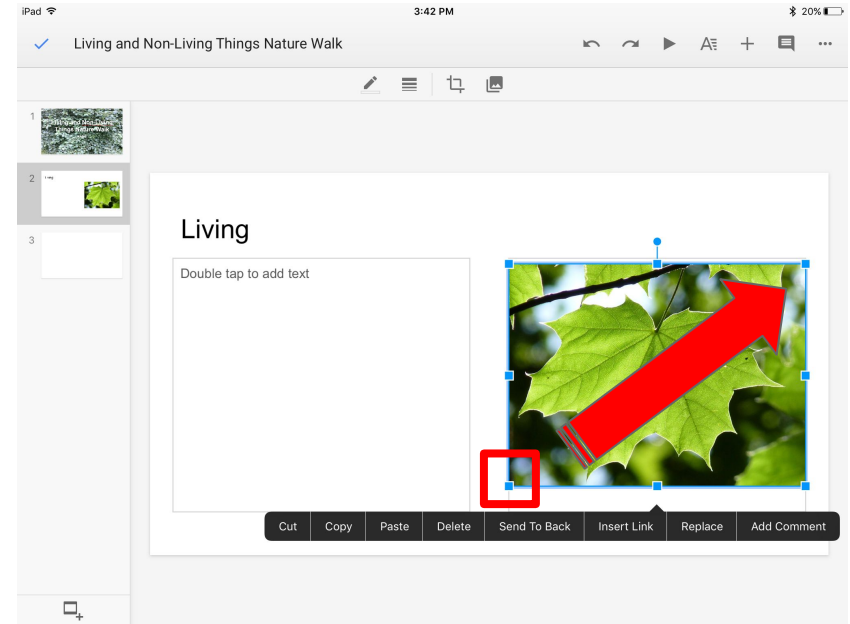
TEMPLATE INSTRUCTIONS FOR STUDENTS

1. In 'title' enter living or non-living
2. In 1 box add the photo of the object
3. In the other box, students type to name the object and explain why it is living or non-living

The form is a rectangular box containing three smaller boxes. The top box is a single row and contains the text "Double tap to add title". Below this are two boxes side-by-side. The left box is taller and contains the text "Double tap to add text". The right box is shorter and also contains the text "Double tap to add text".

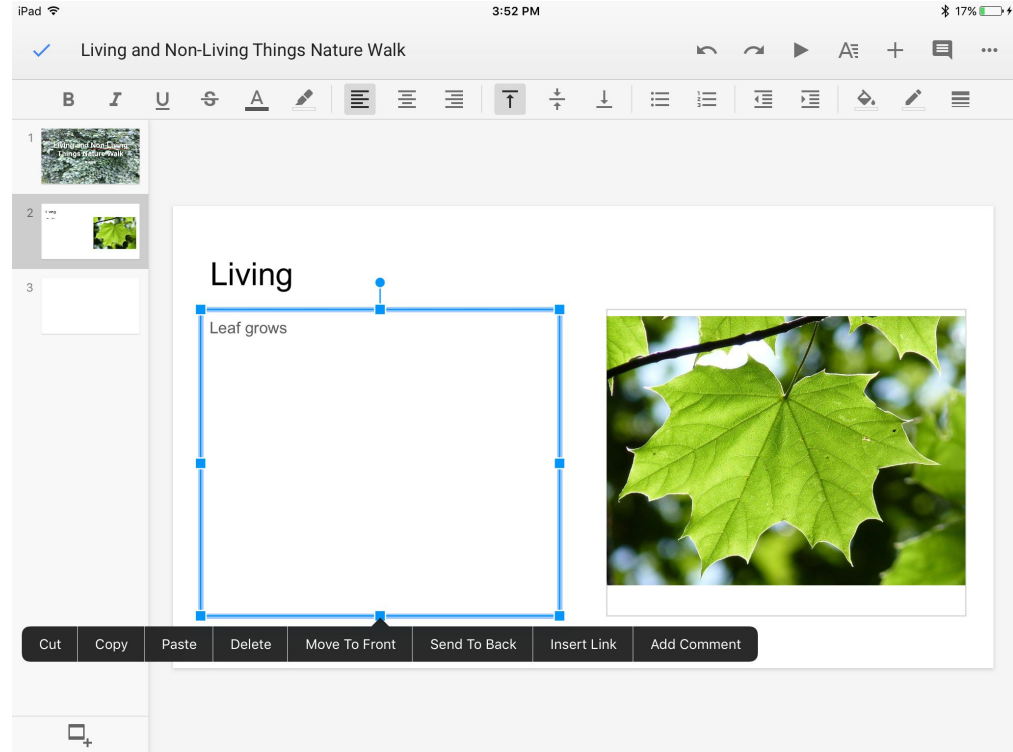
TEACHING STUDENTS TO INSERT PHOTO IN SLIDES

1. Students can select an image from the 'photos' or 'from camera' see [Slide 10](#)
2. Students can resize image by selecting a blue corner dot (move towards other corner = reducing image size)
3. Drag and move image into one of the two boxes



TEACHING STUDENTS TO ADD TEXT

1. Students enter the name of the object
2. Students explain why it is living or non-living



TEACHING STUDENTS HOW TO SUBMIT SLIDE

When students have finished adding a living and non-living example, naming the objects and explaining why they are living or non-living, they are required to ‘Turn In’ the assignment for grading and feedback by the teacher.

